



ABN 120 886 840 90

To all Aeromodellers NSW Inc. Club Secretaries,

May 2018

The following information is to help you with registrations for 2018/19 - including a blank Club (MR1-3) Registration Form. **NOTE** - Fee for Club registration is \$25.00 and is to be completed first **before** sending member registrations. All details have to be filled in please, **including the location of your Flying Field**. We file each year separately, so unfortunately writing "the same as last year" cannot be accepted. This registration is not connected with any CASA field registration process. GPS coordinates (Lat./Long), Street Directory Coordinates or Hand drawn diagrams are acceptable.

**We have introduced an additional questionnaire that requires completion and return as part of the process of Club affiliation - see Annex (A) – Risk Assessment and Flying Operations.**

#### **Affiliation of members**

The Aeromodellers NSW Constitution states that Member Clubs will affiliate all their members through Aeromodellers NSW. You will note that there is a check box on the form to indicate your clubs intention.

#### **Club Email Contact List**

The NSW Executive will use this list when we need to contact all Clubs on matters of an urgent nature, ideally this would be the Email address for the Club Secretary, however if they are not on Email - a **Club Email Contact Address** should be provided to the Registrar.

At the General Meeting that was held in April, the Aeromodellers NSW fees were set for 2018/19. The MAAA component was set at the May 2018 MAAA Council Conference.

The amounts due are:

**Club Affiliation Fee      \$25 / Year to be paid by 30th July 2018 (or earlier).**

#### **Full Year Fees**

Seniors	ANSW	\$40.00	MAAA	\$60.00	<b>Total</b>	<b>\$100.00</b>
Juniors	ANSW	\$ 0.00	MAAA	\$30.00	<b>Total</b>	<b>\$ 30.00</b>

**½ Year Fees** (which start 1/1/2019 and expire 30/6/2019 - note conditions apply) are: -

Seniors	ANSW	\$25.00	MAAA	\$30.00	<b>Total</b>	<b>\$ 55.00</b>
Juniors	ANSW	\$ 0.00	MAAA	\$15.00	<b>Total</b>	<b>\$ 15.00</b>

#### **Electronic Banking details for Aeromodellers NSW are:**

**ANZ Bank,      BSB 012 372,    A/C Number 2877 80349**

#### **Note:**

- The **Club** affiliation process **must be completed** with ANSW by the 30th of July (preferably earlier) to be eligible to provide a receipt for ANSW/MAAA fees. That receipt provided to a club member is in effect their "Cover Note" until their membership card arrives. Receipts to Club members should state date and time of renewal,
- If they choose, Clubs can now use the MAAA Database (details available from the Registrar) to:
  - Submit their Club affiliation and Executive details,
  - Register their new and returning Club Member affiliations.

Completion is subject to payment verification by the ANSW Registrar,

- The MAAA Database has had the State and Federal Fees set ready for each member type. Additionally Clubs have the option to set up to 10 Subcategories to suit their own Club Fee structure (Probationary, Social, Pensioner and other discounts etc.),
- Clubs do not have to set their fees on the database – it is there for convenience and it is not mandatory,
- Club Directors and Officers insurance is already built in to the fee structure, every club is automatically covered,
- Clubs **MUST** provide Date of Birth for all Members both new and renewing,



ABN 120 886 840 90

#### Online Database –

- A. Clubs who use the MAAA Database to perform registrations need only send the MR1-1 Affiliation Form after they have completed a batch and made a payment. The minimum amount of information is required (just the numbers and types). This can be sent by Email containing the the Reference Number (if Electronic banking),
- B. Clubs using the MAAA Database can download their existing 2017-2018 Membership lists directly,
- C. Clubs who **do not** use the MAAA Database can request for a list to be sent electronically for them to use (contact the Registrar please),
- D. Clubs who **do not** use the database will have to complete the MR1-1 Affiliation form ***in full*** for each member,
- E. If **not** using Electronic Banking we have to wait to receive the Cheque or Money Order before processing – so you might as well send hard copy of the batch details – not much time will be saved by emailing.
- F. To view the video tutorials around using the database is Click on the link [HERE](http://nsw.aeromodellers.org.au/maaa-database-tutorials/) or copy and paste <http://nsw.aeromodellers.org.au/maaa-database-tutorials/> into your Internet Browser

## Aeromodellers NSW Process Guidelines

#### Flight Proficiency Scheme:

1. Clubs can be supplied a quantity of Silver and Bronze Wings to issue to those members who complete proficiency test.
2. Only MAAA qualified Instructors can test for Bronze, Silver and Gold Wings under the MAAA Flight Proficiency Scheme, the forms are obtainable from the MAAA Website (<http://www.maaa.asn.au/>).
3. The completed form is to be sent to the **Secretary** of ANSW ([secretary@nsw.aeromodellers.org.au](mailto:secretary@nsw.aeromodellers.org.au)) for mention at the next available General Meeting. Note: Gold Wings are approved by the meeting. Details of Wings Awards are gazetted in the minutes of that meeting.
4. The Registrar updates the successful candidate's membership details on the MAAA Database, and in the case of Gold Wings – mails a set of Wings direct to the member.

#### Newsletter:

5. All changes in member address or details can either be actioned directly by the Club using the MAAA Database (Login and Password details available on request) or sent to the ANSW Registrar ([registrar@nsw.aeromodellers.org.au](mailto:registrar@nsw.aeromodellers.org.au)),

#### Events Calendar, Newsletter and ANSW Website:

6. Requests to list Club Events in the Calendar, Flyers, or Posters for publication in the newsletter or on ANSW Website should be sent to the Newsletter Editor (preferably in MS Word format). Note that the deadline for publication is determined by publishing deadlines that have to be met to ensure the newsletter comes out in time for the next meeting. See the last page in the newsletter or contact the Newsletter Editor ([newsletter@nsw.aeromodellers.org.au](mailto:newsletter@nsw.aeromodellers.org.au)).

Kind Regards,

Dave Lewis

Registrar ANSW Inc.  
PO Box 7291,  
South Penrith, NSW 2750

